

## 2021 INSTRUCTIONAL ANNUAL PROGRAM PLANNING WORKSHEET

CURRENT YEAR: 2021-2022 PROGRAM: PSYCHIATRIC TECHNICIAN PROGRAM

CLUSTER: HEALTH, AGRICULTURE, WORKFORCE & KINESIOLOGY

LAST YEAR CPPR COMPLETED: 2019-2020

NEXT SCHEDULED CPPR: 2021-2023

CURRENT DATE: 2/27/2021

The Annual Program Planning Worksheet (APPW) is the process for:

- reviewing, analyzing and assessing programs on an annual basis
- documenting relevant program changes, trends, and plans for the upcoming year
- identifying program needs, if any, that will become part of the program's [resource plan](#)
- highlighting specific program accomplishments and updates since last year's APPW
- tracking progress on a Program Sustainability Plan if established previously.

**Note:** Degrees and/or certificates for the *same* program *may be consolidated* into one APPW.

This APPW encompasses the following degrees and/or certificates:

Certificate-Psychiatric Technician

### GENERAL PROGRAM UPDATE

Describe significant changes, if any, to program mission, purpose or direction. *If there are not any, indicate: NONE.*

The program mission, purpose and direction remain the same. However, during the COVID-19 pandemic the program was required to perform the classroom content online via the LMS, Canvas. The program was unable to register the summer 2020 cohort due to the required clinical sites unavailable.

### PROGRAM SUSTAINABILITY PLAN UPDATE

Was a Program Sustainability Plan established in your program's most recent Comprehensive Program Plan and Review?

- Yes  If yes, please complete the Program Sustainability Plan Progress Report below.  
No  If no, you do not need to complete a Progress Report.

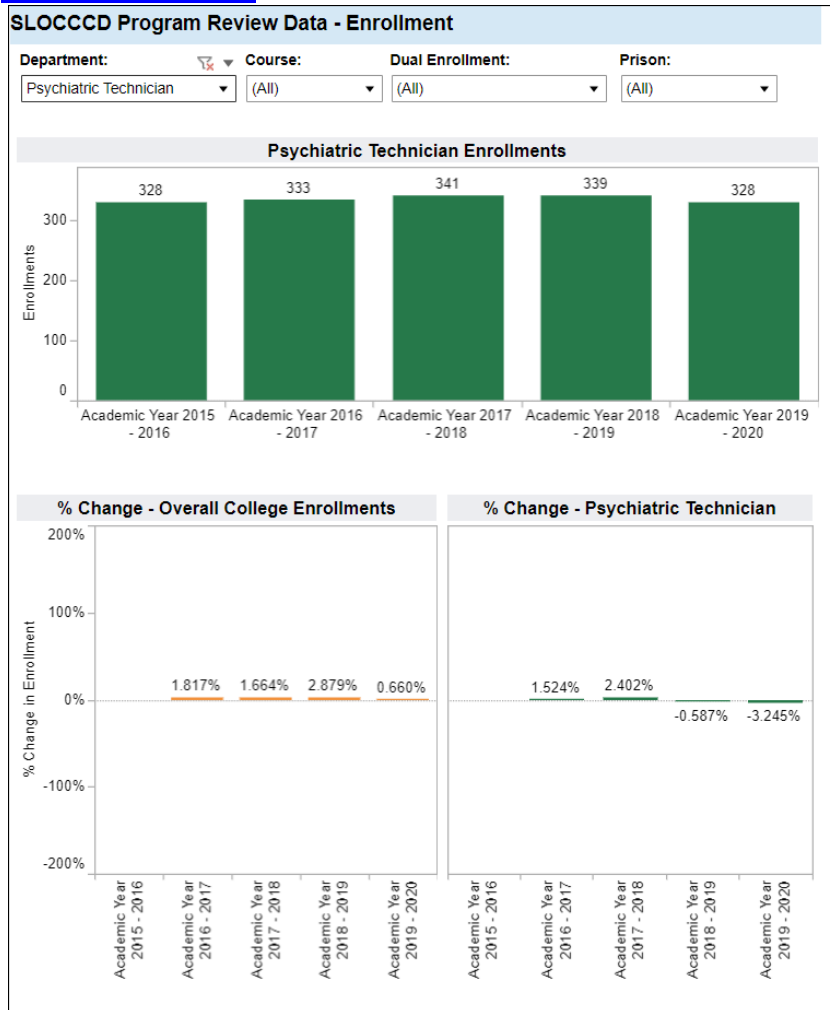
If you selected yes, please complete the Program Sustainability Plan Progress Report below after you complete the Data Analysis section. That data collection and analysis will help you to update, if necessary, your Program Sustainability Plan.

### DATA ANALYSIS AND PROGRAM-SPECIFIC MEASUREMENTS

Your responses to the prompts for the data elements below should be for the entire program. If this APPW is for multiple degrees and/or certificates, then you MAY want to comment on each degree and/or certificate or discuss them holistically for the entire program being sure to highlight relevant

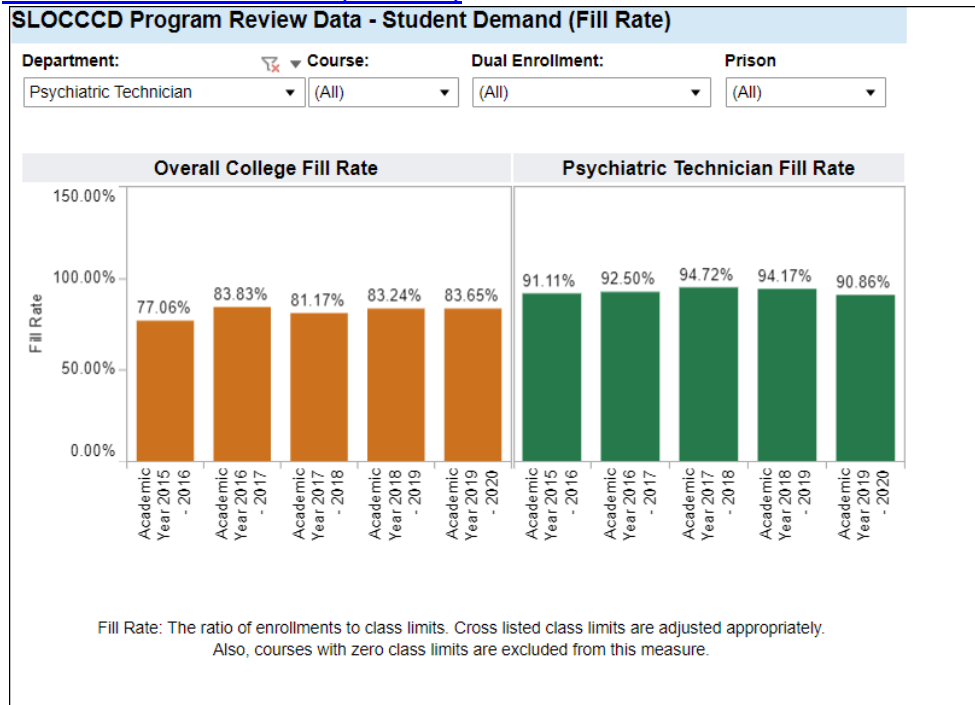
trends for particular degrees and/or certificates if necessary. Responses in this document need only reference the most recent year's available data.

### General Enrollment



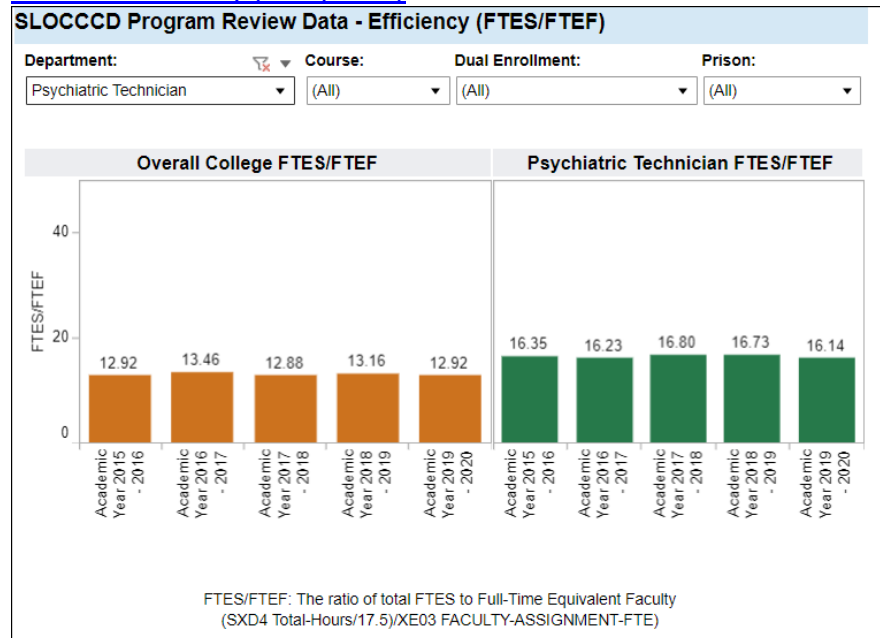
- Enrollment data shows a decrease in enrollment compared to college-wide data in the Academic Years of 2019-2020. The program was unable to enroll students for the summer 2020 term due to the pandemic.
- The contractual agreement between San Luis Obispo Community College District and DSH-Atascadero, noted approval to increase the enrollment size to 45 students per cohort. The program was unable to enroll the new agreeable size due to loss of community clinical sites and the pandemic.

## General Student Demand (Fill Rate)



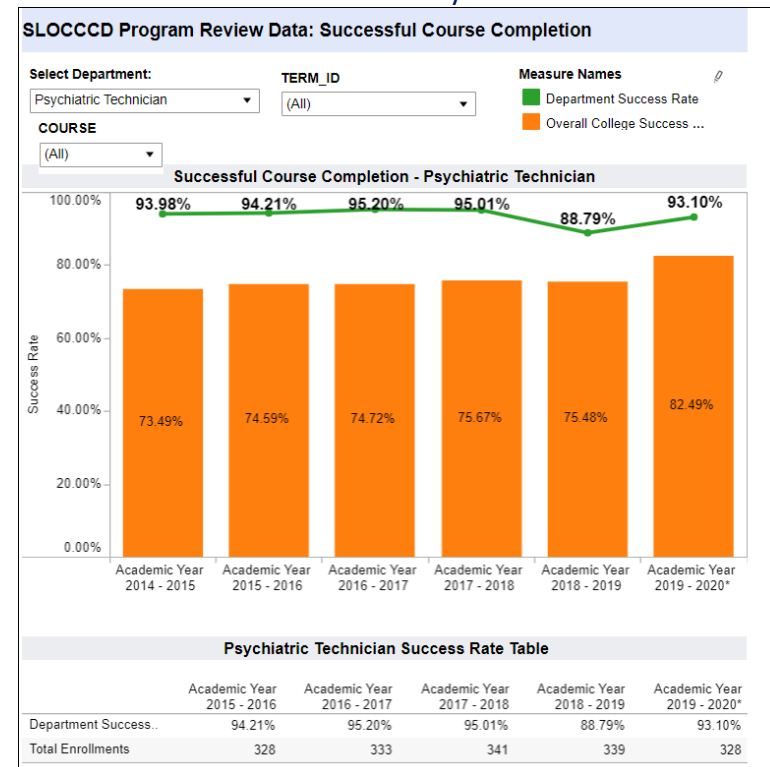
- Student demand continues to stay high and exceeds college-wide demand. The numbers of applications received by the program are now averaging between 250-265 per deadline period compared to 200-220 in 2018-2019. The program receives applications from candidates throughout the state.
- Program fill rates are always at 100% at the start of each new cohort.
- Attrition varies from term to term. Students generally withdraw due to academic or personal struggles. In 2019 the program discontinued the prerequisite and assessment requirements due to the passing of Assembly Bill 705. The program has experienced an increase in student drops because of this. Students are encouraged to utilize Cuesta student resources to assist them with the academic challenges they experience. However, Fill Rate has remained 7-14% above the college rate since 2015-2016.
- Students who do drop are eligible to reapply and re-enter the program within one year on a space available basis. A list is maintained of students eligible to re-enter.

## General Efficiency (FTES/FTEF)

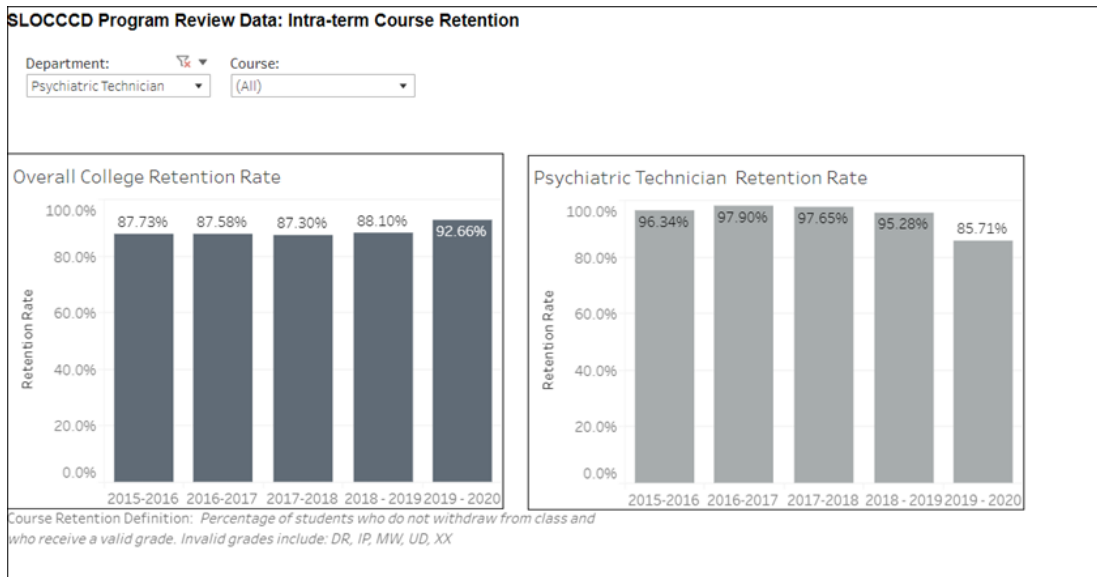


- The Psychiatric Technician Program continues to exceed college wide FTES/FTEF showing an average of 3% higher.
- The demand and need for Psychiatric Technicians continue to grow state-wide.
- The Psychiatric Technician Program maintains a 1:15 instructor-student ratio for clinical courses as mandated by the BVNPT.

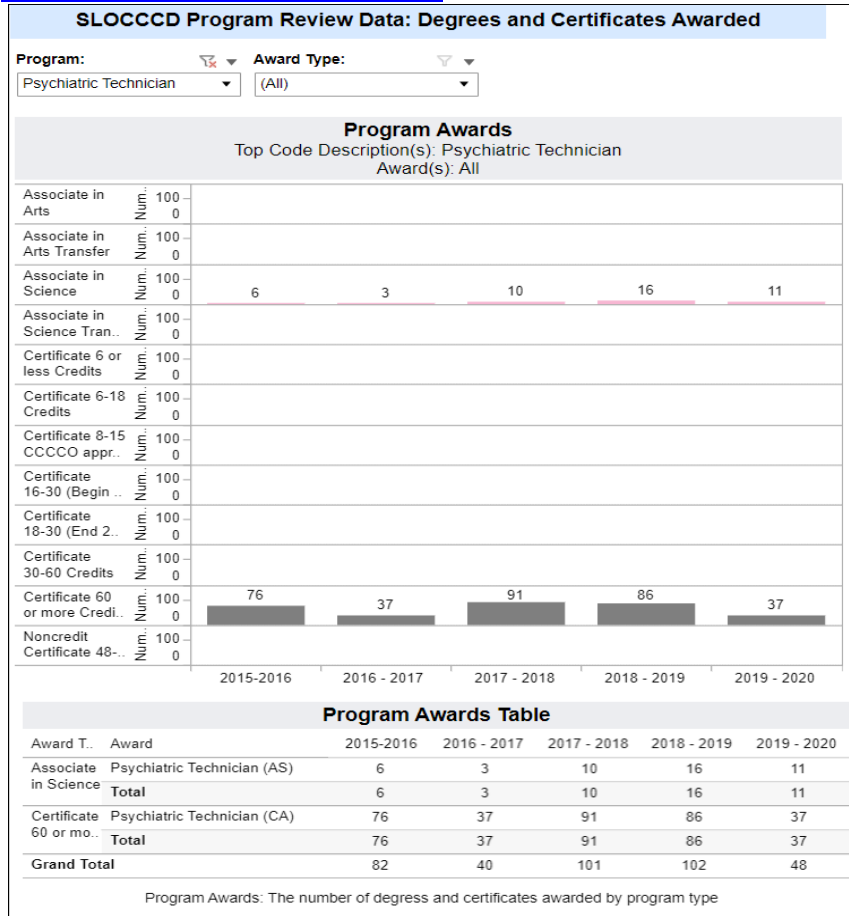
## Student Success—Course Modality



- During the 2020 academic year due to the pandemic, the program was required to function in a hybrid modality with the theory component offered online via the Learning Management System, Canvas and the clinical component continued to be offered in the clinical setting.
- Instructors and students adjusted well, however the program did experience some drops due to the new learning modality. The program is very interested in going back to the traditional face to face instruction when able. Please see the chart below to see the decrease in retention rate. – The PT Program was below overall college retention rate in 2019-2020 by 6.95%

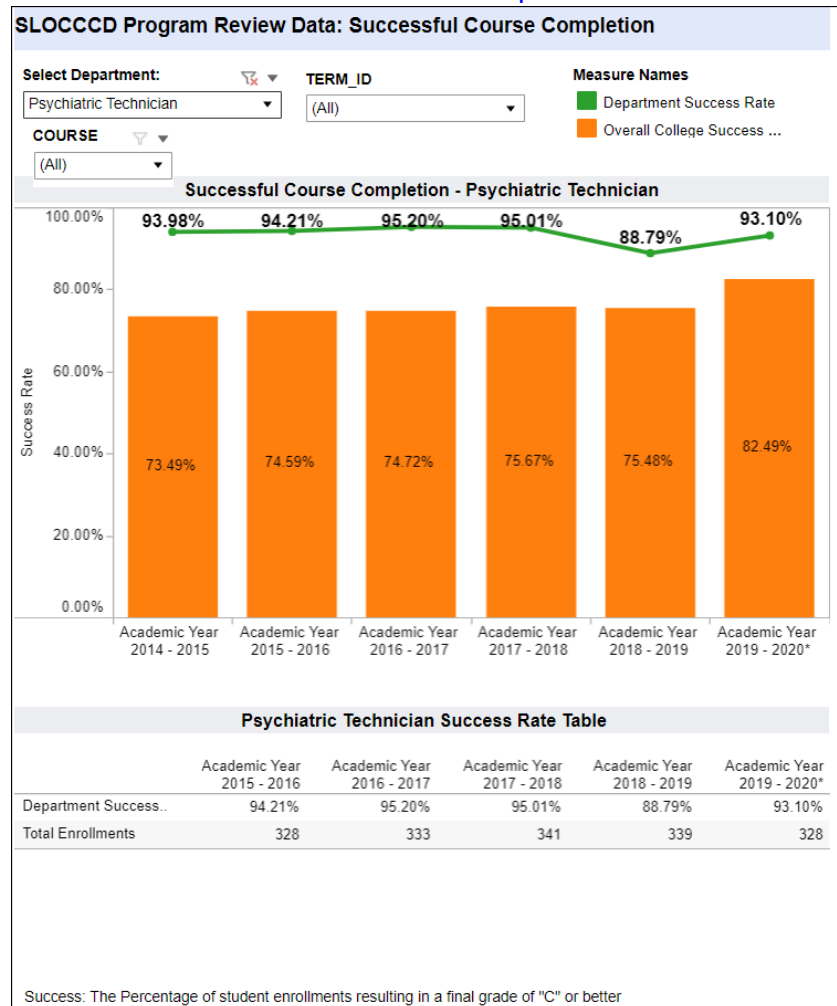


## Degrees and Certificates Awarded



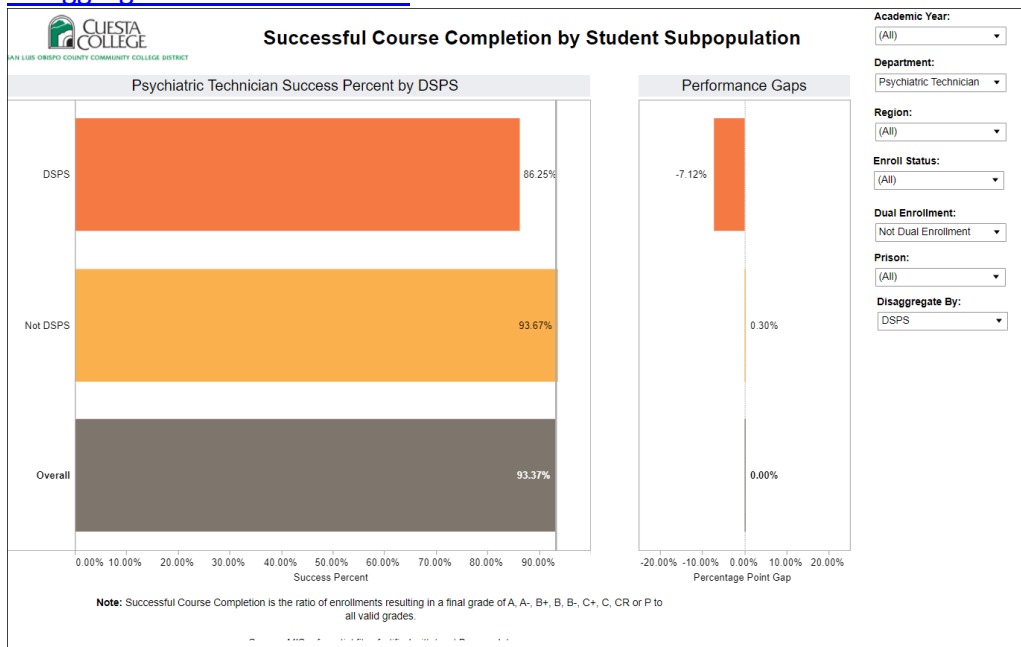
- The decrease in the awarded degrees and certificates is due to the inability to enroll the summer classes.
- Obtaining an A.S. degree is secondary to the needed qualification for employment as a Psychiatric Technician. Thus, the small number of students who earned A.S. degrees is not unexpected.
- Students are provided with degree requirements both prior to enrolling and while in the program. This information is included in Psychiatric Technician Program recruitment materials and posted on bulletin boards outside each classroom.
- Students also meet with a counselor during program registration/orientation and receive information on the Associate of Science degree.

## General Student Success – Course Completion

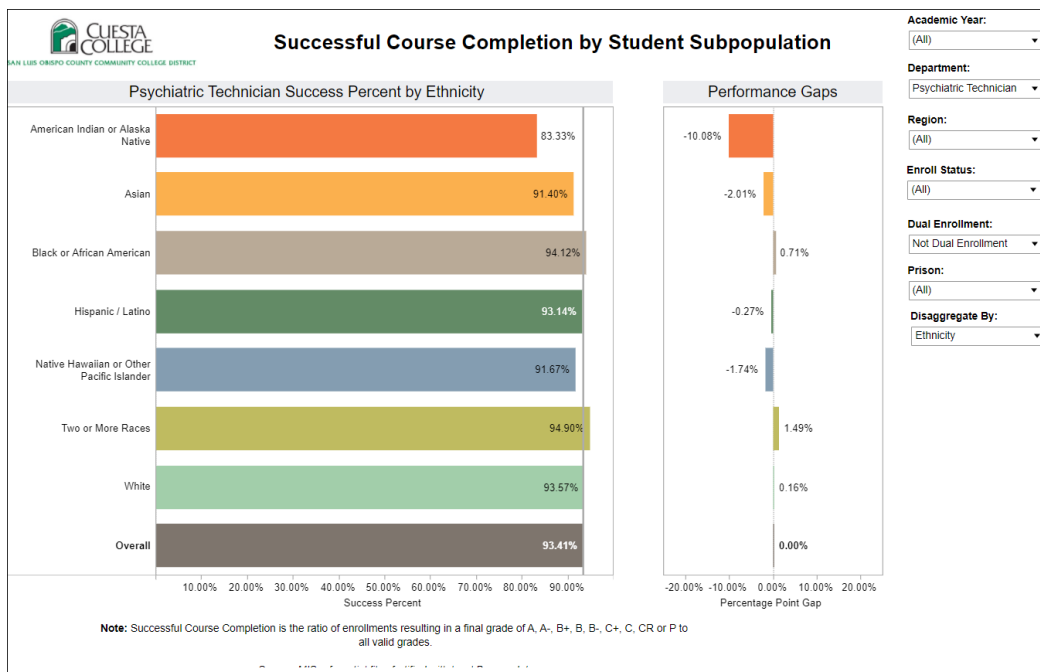


- The student must receive a satisfactory grade of 77% for the academic and clinical portions of each term of instruction and a satisfactory grade of 77% for any accompanying pharmacology course in order to be admitted to the following term of instruction. The student must complete the clinical, theory, and pharmacology components of each term concurrently.
- In order to receive recommendation for admission to the Board of Vocational Nurses and Psychiatric Technicians Psychiatric Technician State Licensing Exam, a student must receive a grade of “C” or higher in the theory, pharmacology, and clinical portions of each term of instruction.
- These higher academic standards lead to higher successful course completion. The department has higher course completion success above overall college success by over 10% in 2019-2020.

## Disaggregated Student Success



- DSPS students are provided access to all services prescribed by the DSPS. Students who require testing accommodations are required to test through either of the Cuesta College campuses when campus is open. During periods when the campus is closed, accommodations are provided at the program classrooms at DSH-Atascadero.
- DSPS students are encouraged to record lectures and utilize a variety of study techniques.
- Instructors hold WebEx and virtual conference study/review sessions throughout each term for interested students and express the recording sessions is available.





- Psychiatric Technician Program students self-identifying as any ethnicity performed well.

### OTHER RELEVANT PROGRAM DATA (OPTIONAL)

The PT Program was reviewed by the Board of Vocational Nursing and Psychiatric Technicians in 2019. The Nursing Education Consultant from the board identified zero deficiencies. The program was granted a four-year certificate of approval.

### PROGRAM OUTCOMES ASSESSMENT CHECKLIST AND NARRATIVE

#### CHECKLIST:

- SLO assessment cycle calendar is up to date.
- All courses scheduled for assessment have been assessed in eLumen.
- Program Sustainability Plan progress report completed (if applicable).

#### NARRATIVE

Program Planning / Forecasting for the Next Academic Year

Briefly describe any program plans for the upcoming academic year. These may include but are not limited to the following: *(Note: you do not need to respond to each of the items below). If there are no forecasted plans for the program, for the upcoming year, indicate: NONE.*

- A. New or modified plans for achieving program-learning outcomes
  - The program will request to return to face to face instruction for the next academic year.
- B. Anticipated changes in curriculum, scheduling or delivery modality
  - Will proceed to function in the current Hybrid Modality if necessary.
- C. Levels, delivery or types of services
  - The program will continue to delivery theory instruction if necessary but will be requesting to be approved for face to face instruction for the next academic year.
- D. Facilities changes
  - NONE
- E. Staffing projections
  - The program is advertising to hiring two additional full-time faculty members to work in the Nursing Science term.
- F. Other
  - The program expansion has been placed on hold. Unsure at this time when the program will be able to accommodate the projected class size of 45 students in each cohort.

## PROGRAM SUSTAINABILITY PLAN PROGRESS REPORT

This section only needs to be completed if a program has an existing Program Sustainability Plan. Indicate whether objectives established in your Program Sustainability Plan have been addressed or not, and if improvement targets have been met.

Area of Decline or Challenge	Identified Objective (Paste from PSP)	Planning Steps (Check all that apply)	Has the Improvement Target Been Met?
Enrollment		<input type="checkbox"/> Identified <input type="checkbox"/> Resources Allocated <input type="checkbox"/> Implemented	Select one
Student Demand (Fill Rate)		<input type="checkbox"/> Identified <input type="checkbox"/> Resources Allocated <input type="checkbox"/> Implemented	Select one
Efficiency (FTES/FTEF)		<input type="checkbox"/> Identified <input type="checkbox"/> Resources Allocated <input type="checkbox"/> Implemented	Select one
Student Success – Course Completion		<input type="checkbox"/> Identified <input type="checkbox"/> Resources Allocated <input type="checkbox"/> Implemented	Select one
Student Success – Course Modality		<input type="checkbox"/> Identified <input type="checkbox"/> Resources Allocated <input type="checkbox"/> Implemented	Select one
Degrees and Certificates Awarded		<input type="checkbox"/> Identified <input type="checkbox"/> Resources Allocated <input type="checkbox"/> Implemented	Select one

If Program Sustainability Plan is still necessary, provide a brief description of how you plan to continue your PSP and update your PSP to remove any objectives that have been addressed and include any new objectives that are needed.