

AMENDMENT TO CCFT MOU #206

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT ("District"), the CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909 ("Federation").

TERMS

The District and the Federation have agreed as follows:

This Memorandum of Understanding is by and between the San Luis Obispo County Community College District (sometimes referred to herein as the "District") and the Cuesta College Federation of Teachers ("CCFT"), AFT Local #4909, and constitutes the entire agreement between the Parties with respect to the implementation of "Dual Enrollment" with Cuesta College courses offered in County high schools for credit. The attached example MOU approved by the Cuesta College Board of Trustees on 1 April 2015 includes language that delineates certain responsibilities that can only be accomplished by Cuesta College Faculty. This MOU seeks to define the role, responsibility and compensation of the College Faculty that choose to be involved in the "Dual Enrollment" program.

Per the initial MOUs already approved by the Board of Trustees (emphasis added):

"SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT will provide training to instructors and staff on the curriculum, lesson preparation, content delivery, and dual enrollment registration procedures. SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT will also establish and assess student-learning outcomes for each course and perform course and program improvements as warranted. In addition, SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT will provide evaluation and oversight of all instruction programs to ensure all Title 5 and Education Code requirements are met... .

"SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT shall, establish, ensure and maintain control of college level courses offered in its name. The District shall provide an instructor orientation, instructor's manual, course outlines, curriculum materials and testing and grading procedures as well as other materials/resources as may be applicable."

"SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT shall maintain the exclusive right to control and direct the instructional activities of any instructor offering college level courses in its name."

"SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT shall maintain the exclusive discretion to approve or not approve instructors offering courses for dual enrollment in its name."

"SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT, shall evaluate instruction, such evaluation will be limited to the assessment of student learning outcomes and that offerings maintain collegiate rigor."

"A list of instructors, their qualification to teach, the courses listed above in Paragraph A, and the description of the evaluation process to be used, will be kept on file in the Human Resources, at SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT."

"SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT shall ensure that course offerings meet all appropriate State of California Code of Regulations (hereinafter referred to as "Title 5") and State of California Education Code (hereinafter referred to as "Education Code") requirements."

Subsequent agreements provided by this MOU regarding the implementation of all existing and future Dual Enrollment agreements are as follows:

(1) The Cuesta College faculty shall maintain sole control over their curriculum, the materials provided to any dual enrollment high school instructor in their discipline, and the process by which the student learning outcomes are assessed for each course in their discipline.

(2) Cuesta College faculty shall approve all high school faculty members that will provide courses within their specific discipline. This Agreement does not include the Exception, Career Planning: Comprehensive PEDS 110 course(s). They will approve the appropriate instructional and assessment materials for courses in their discipline, They will be empowered to determine the rigor of the courses through observation, evaluation, SLO assessment and the success of the students enrolled.

(3) Cuesta College faculty members are not required to participate in any aspect of the Dual Enrollment effort. Cuesta College faculty members that choose to participate will be compensated for all aspects of the organization, oversight or outcomes aspect of this program. They will ensure that the material presented and assessments performed mirror the level of rigor of the same disciplinary course provided by Cuesta College faculty.

(4) The District will compensate faculty members for contributing to oversight and course effectiveness assessment. Identified lead faculty will be compensated for 5 hours per section automatically, on an hourly basis from the Schedule B-4 step and column of the Temporary, Part-Time & Full-Time Overload Two-Thirds Laboratory/Hourly Faculty Salary Schedule. Any hours exceeding the pre-approved 5 hours per section must be submitted in writing to the appropriate Dean for approval. An email is a sufficient form of the written request. The request should include an estimate (if possible) of how many additional hours are needed and what those hours will be spent working on such as, curriculum, site visits, meetings, etc. It is understood that for initial course setup there may be a need for additional hours. A faculty member who uses a personal vehicle for authorized travel shall be reimbursed at the Internal Revenue Service rate and will follow Article 4.15 of the Agreement.

(AMENDMENT TO CCFT MOU#206)

DEADLINE FOR SITE VISITS:

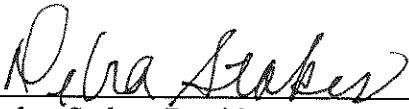
The Dual Enrollment Office will coordinate meetings with secondary instructors and Cuesta College faculty to review curriculum, student outcomes, contact hours, rigor, evaluation methods, and assessment tools. These meetings will take place in the spring semester and the determination must be made no later than March 31 in order to facilitate the formal agreement process.

Each course (by instructor and site) shall be reviewed annually through the Assessment of Dual Enrollment Instructional Program Process no later than March 31. Each meeting shall include program evaluation, data outcomes, and any changes to the college approved curriculum. Personal Development Studies will host an all day meeting to go over the specific content and shall include all of the required components.

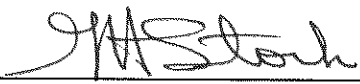
PAYMENT:

Faculty who have been designated to work with high school instructors will receive an automatic 5 hours per discipline to compensate for the curriculum review process in the initial year of request.

ACCEPTED AND AGREED TO:



Debra Stakes, President 6/22/2017
Date
CUESTA COLLEGE FEDERATION OF TEACHERS, AFT Local 4909



Gilbert H. Stork, Ed.D. 6/9/2017
Date
Superintendent/President
SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT