

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT ("District"), the CUESTA COLLEGE FEDERATION OF TEACHERS (CCFT), AFT Local 4909.

TERMS

The parties have entered into this MOU for the purpose of setting forth their good faith understandings and commitments regarding the use of increases in Course Caps to mitigate course reductions. The terms of the agreement are as follows:

1. College savings generated by increases in course caps will be applied to reduce the negative impacts on the academic programs, courses, or sections that have been modified as a result of the district's Long Term Budget Reduction Plan (2013-2017) as approved by the Board of Trustees on December 12, 2012 (see attached summary from Dec 12, 2012 Board Packet).
2. Calculation of the dollar value of the concessions will be determined by mutual agreement between CCFT and management.
3. The application of the dollar value of the increases in course caps will be applied to maintain the viability of certificate and degree programs of the modified programs identified in the district's Long Term Budget Reduction Plan (2013-2017). The district will consult with CCFT and the Academic Senate on how to apply accrued savings from course caps increases before Fall 2013 schedules are due. In instances where <sup>the CCFT and Senate leadership</sup> faculty are not contractually available, a written plan will be given to the CCFT Executive Board and the President, Vice President, and Curriculum Chair of the Academic Senate. In such instances, the CCFT and Academic Senate leadership have ten (10) business days to respond. The final decision as to which courses are to be restored with the accrued savings will be determined by the Vice President of Academic Affairs and will be conveyed in writing to the CCFT and Senate Presidents, respectively.
4. The Course Caps increases to be compiled and applied to the modification of programs per the Long Term Reduction Plan (2013-2017) include only those provided by the Curriculum Committee by December 7, 2012 and submitted to the District on December 12, 2012 (see Attached Summary from the Curriculum Committee). These Course Caps increases will be implemented in Spring 2013.

By their signatures below, the signatories certify that they are the authorized representatives of either the district or the Federation and that any and all actions necessary for the parties to ratify and accept this MOU as a binding agreement have been completed in the manner required by that party. Upon affixing the signatures below, this MOU is entered into without the need for further ratification and acceptance.

<b>ACCEPTED AND AGREED TO:</b>			
<b>SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT</b>		<b>CUESTA COLLEGE FEDERATION OF TEACHERS, Local 4909</b>	
Gilbert H. Stork, Ed.D. Superintendent/President, SLOCCD		Allison Merzon President, CCFT	
Date:	2/8/2013	Date:	2/06/13

## Section B: Enrollment Maximum Change Request

This section will be used to implement enrollment maximum changes effective **Spring 2013**. This section must be completed in order to be used in negotiations. Complete one entry for each CRN.

Course	CRN for S13	Current Enrollment Maximum in Schedule	Desired Enrollment Maximum	Increase in Enrollment Maximum
JOUR 201A (3 lecture units)	30584	28	30	2
JOUR 201A (3 lecture units)	30585	28	30	2
JOUR 201B (3 lecture units)	30586	28	30	2
WELD 175 (3 units:2 lec/1 lab)	31119	18	20	2
WELD 270A (3 units:2 lec/1 lab)	31093	18	20	2
WELD 270A (3 units:2 lec/1 lab)	31094	18	20	2
WELD 270A (3 units:2 lec/1 lab)	31097	18	20	2
WELD 270A (3 units:2 lec/1 lab)	31100	18	20	2
WELD 270A (3 units:2 lec/1 lab)	32120	18	20	2
WELD 270B (3 units:2 lec/1 lab)	31120	18	20	2
WELD 270B (3 units:2 lec/1 lab)	32233	18	20	2
WELD 227 (3 units:2 lec/1 lab)	31123	18	20	2
LGL 217 (3 lecture units)	32294	35	40	5
ATCH 152 (3 units)	32125	24	28	4
ATCH 153 (3 units)	31128	22	21	-1
ATCH 170 (3 units)	31134	18	20	2
ATCH 171 (3 units)	31136	18	22	4
ATCH 175 (5 units)	31138	18	20	2
ATCH 177 (3 units)	31140	18	22	4
ATCH 187 (3 units)	31147	24	21	-3
ATCH 188 (3 units)	31149	24	21	-3
ATCH 280 (3 units)	31141	20	21	1
ATCH 182 (4 units)	31145	18	21	3
ECE 215 (3 lecture units)	31007	32	40	8
ECE 204 (3 lecture units)	30992	32	35	3
SPAN 201 (5 lecture units)	30779	25	28	3
SPAN 201 (5 lecture units)	30781	25	28	3
SPAN 201 (5 lecture units)	30783	25	28	3
SPAN 201 (5 lecture units)	30787	25	28	3
SPAN 201 (5 lecture units)	30790	25	28	3
SPAN 201 (5 lecture units)	31690	25	28	3
SPAN 201 (5 lecture units)	31691	25	28	3
SPAN 201 (5 lecture units)	30791	25	28	3
SPAN 202 (5 lecture units)	30792	25	28	3
SPAN 202 (5 lecture units)	30794	25	28	3
SPAN 202 (5 lecture units)	30804	25	28	3
SPAN 202 (5 lecture units)	30793	25	28	3

ESL 001 (6 lecture units)	30234	20	24	4
ESL 001 (6 lecture units)	30235	20	24	4
ESL 001 (6 lecture units)	30232	20	24	4
ESL 001 (6 lecture units)	32166	20	24	4
ESL 001 (6 lecture units)	30237	20	24	4
ESL 002 (6 lecture units)	30242	20	24	4
ESL 002 (6 lecture units)	30244	20	24	4
ESL 002 (6 lecture units)	30240	20	24	4
ESL 002 (6 lecture units)	32165	20	24	4
ESL 002 (6 lecture units)	30245	20	24	4
ESL 003 (6 lecture units)	30249	20	24	4
ESL 003 (6 lecture units)	30250	20	24	4
ESL 003 (6 lecture units)	30246	20	24	4
ESL 003 (6 lecture units)	30247	20	24	4
ESL 003 (6 lecture units)	32506	20	24	4
ESL 004 (6 lecture units)	30251	20	24	4
ESL 004 (6 lecture units)	30252	20	24	4
ESL 004 (6 lecture units)	30253	20	24	4
ESL 004 (6 lecture units)	32507	20	24	4
ESL 005 (6 lecture units)	30254	20	24	4
ESL 005 (6 lecture units)	30355	20	24	4
ESL 006 (6 lecture units)	32508	20	24	4
ESL 006 (6 lecture units)	32509	20	24	4
ESL 045 (3 lecture units)	32504	20	24	4
ESL 045 (3 lecture units)	32505	20	24	4
ESL 015B (2 lecture units)	30279	20	24	4
ESL 015B (2 lecture units)	30284	20	24	4
ESL 015B (2 lecture units)	32072	20	24	4
ESL 015B (2 lecture units)	32510	20	24	4
ESL 025B (2 lecture units)	30289	20	24	4
ESL 025B (2 lecture units)	30292	20	24	4
ESL 025B (2 lecture units)	30294	20	24	4
ESL 025B (2 lecture units)	32511	20	24	4
ESL 035B (2 lecture units)	30296	20	24	4
ESL 035B (2 lecture units)	30297	20	24	4
LIBT 104 (3 lecture units)	30618	30	34	4
LIBT 108 (3 lecture units)	70587	30	34	4
LIBT 117 (3 lecture units)	70597	30	34	4
HEED 202 (3 lecture units)	30342	40	45	5
HEED 202 (3 lecture units)	30343	40	45	5
HEED 202 (3 lecture units)	30344	40	45	5
HEED 202 (3 lecture units)	30347	40	45	5
HEED 203 (3 lecture units)	30350	40	45	5
HEED 203 (3 lecture units)	30352	40	45	5
HEED 208(3 lecture units)	31669	40	45	5
HEED 208 (3 lecture units)	32566	40	45	5
REC 204 (3 lecture units)	32792	25	30	5
KINE 201 (3 lecture units)	32715	30	35	5

Timeline that was given:

In order for these changes to be considered to count dollar-for-dollar to “buying down programs to be eliminated” in negotiations for the 5-year plan, here is the timeline:

**November 28<sup>th</sup>, Wed.-** Due by **5 pm** to Curriculum Chair, Cherie Moore, bldg 4000. (Forms must have faculty lead, curriculum rep, and division chair signatures)

**November 29<sup>th</sup>, Thurs.-** Caps sub-committee will review; Alex Kahane, Chair, will sign.

**November 30<sup>th</sup>, Fri.-** Deans, VPAA, and Angie will sign; Angie will copy for Curriculum Committee Agenda. Union negotiators will review.

**December 3<sup>rd</sup>-6<sup>th</sup>-** Curriculum Committee will review with rest of agenda.

**December 7<sup>th</sup>-** Curriculum Committee will discuss and if satisfied, will approve.

**December 7<sup>th</sup>-12<sup>th</sup>-** Savings will be calculated.

**December 12<sup>th</sup>-** Savings will be used for negotiation deadline.

*If negotiations are successful then the scheduler will be notified to make changes.*